

# Fallin Miners Welfare Hall Hire Request Form

## Contact Information

- Your Name:
- Organisation (if applicable):
- Contact Number:

## Event Details

- Big (160) or Small (100) Hall:
- Type of Event:
- Date of Event:
- Start & End Time:
- Specific Requirements e.g., table covers, chairs covers, access to kitchen, candy cart. *(Please note these items will incur an extra fee):*

## Hall Fee Information

A hall fee is required to secure your booking. This fee is partially refundable upon inspection of the hall after your event, provided no damage has occurred and the hall is left in a satisfactory condition. **All food, decorations and rubbish must be collected the following day.**

**Big hall fee:** £150.

**Small hall fee:** £150.

**21st Birthday fee:** £170 (this includes doormen)

## Payment Methods

Cash payments can be made directly to us in person or by bank transfer. Please see bank details below should this be your preferred method.

**Account Name:** Fallin Miners Welfare

**Account No:** 00325029

**Sort Code:** 80-91-29

## **Terms and Conditions**

By submitting this form, you agree to abide by the terms and conditions of Fallin Miners Welfare Hall hire.

- Fallin Miners Welfare reserve the right to charge the principal contact detailed on this booking form for the cost of rectifying damage by the deliberate/negligent or reckless act to our building while occupied by them.
- You are responsible for the behaviour of all attendees at your event.
- The capacity of the halls must not be exceeded.
- Last orders from the bar will be at 12:45am and the bar will close at 1am.
- No party poppers or confetti.
- Banners, posters etc. are not permitted to be put on walls.
- The use of cellotape, glue dots, double sided sticky tape etc is strictly prohibited.
- Booking fee will be returned if the event is cancelled within 2 months of function date.
- Items not collected the following day will be disposed of and this may incur further charges.

## **Submission**

Please submit the completed form to Fallin Miners Welfare during opening hours or by email at [info@fallinminerswelfare.co.uk](mailto:info@fallinminerswelfare.co.uk) for a faster response.

## **Declaration**

I agree to the above terms and conditions set out by the committee of Fallin Miners Welfare.

Signed ..... Date .....